

COMMANDER PREMIER AIRCRAFT CORPORATION

20 STANFORD DRIVE, FARMINGTON, CT 06032



Planning Guide for Your Factory Annual

Commander Premier is delighted that you've decided to bring your Commander to the factory for a factory annual. To provide the most efficient service and minimize your aircraft's time in the service bay, we've prepared this planning guide to assist you in preparing for your service visit. Together with the information in our Visitor's Guide, your trip to the factory in Cape Girardeau for your annual will be pleasant and trouble free.

Pre-Service Items and Squawk List

Time spent waiting for needed parts and supplies can be greatly minimized if you inform us prior to your visit of any service and wear items that you know will require attention. CPAC will be pleased to order and have such items waiting for your arrival.

If you have a squawk list already started, that's great. If you don't yet have one, please take a few moments to put one together. To compile a squawk list, consult your POH beginning with the outside pre-flight inspection sequence and continuing through take-off. Then while in flight, systematically test each piece of equipment and system on board adding items to your list as needed.

On the reverse of this document, we've provided a checklist of commonly needed items and third party services that may be required for your Commander annual. If you would like CPAC to order and have these items ready for your visit, please check off needed items, authorize payment, and return this form to CPAC via facsimile at 573.335.1009. If you plan to bring needed service parts with you for your annual, you may use this guide as your own check sheet.

Items to Bring with You

Before you begin your flight to the factory, double-check that you have the following items:

- √ All legal paperwork that should be in your aircraft including airworthiness certificate, POH, etc.
- √ Squawk List
- √ Any parts that you will be supplying for annual
- √ Aircraft log books

We're here to Assist You

Should you have any questions about your upcoming factory annual, please don't hesitate to contact us at 573.332.0880.

CPAC Factory Annual Supplies & Services Checklist

Instructions: If you would like the factory to arrange for any of the following parts or services for your annual, please indicate the required items and in the notes field, provide any relevant descriptions or information. Additional space is provided at the bottom of the document for you to write in any additional items. Omit any items which you're not sure of as you will be invoiced for all items ordered on your behalf.

		Items	Notes
<input type="checkbox"/>		Tires & Tubes (please indicate nose/mains and any tire preference)	
<input type="checkbox"/>		Spark Plugs	
<input type="checkbox"/>		Lights (indicate types/qty)	
<input type="checkbox"/>		Engine Valve Cover Gaskets	
<input type="checkbox"/>		Actuating Cylinder Rebuild Parts (CPAC recommends you consider rebuilding all actuators while the system is open if any actuator has been more than 5 years since service)	
<input type="checkbox"/>		Shimmy Damper Rebuild Parts	
<input type="checkbox"/>		Engine Oil (CPAC only stocks Aero Shell)	
<input type="checkbox"/>		Vacuum pumps: require check if they have 500 hours	
<input type="checkbox"/>		Transponder & Pitot/Static check. (must be scheduled with local Avionics shop)	
<input type="checkbox"/>		Propeller: 7-10 years since overhaul	
<input type="checkbox"/>		Mags: 500 hours since new/overhaul	
<input type="checkbox"/>		ELT batteries	
<input type="checkbox"/>		Vacuum Filters: 500 hours since new / replacement.	
<input type="checkbox"/>		Other:	

Credit Card Number

Exp

Name as printed on card

Signature

I hereby request Commander Premier Aircraft Corporation to acquire the hardware and/or services described above and do also authorize the payment of such services. I understand a 20% restocking fee will be charged for all returned items.